



# RURAL SOLUTIONS

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*Mission Statement:*

*"To collaborate to address issues and create positive solutions for the health and well being of our diverse communities."*

**BOARD OF DIRECTORS MEETING  
Wednesday, January 7, 2009  
9 a.m.  
Logan County Central Services Building  
Sterling, Colorado**

<b>Board of Directors</b>		<b>Present</b>
<b>Rick Agan</b>	Washington County Department of Human Services	<b>X</b>
<b>Lisa Ault</b>	Sedgwick County Department of Human Services	<b>X</b>
<b>Sandy Baker</b>	Area Agency on Aging	<b>X</b>
<b>Colette Barksdale</b>	Lincoln County Department of Human Services	<b>phone</b>
<b>Patricia Brewster-Willeke (Becky Meyer)</b>	Rural Communities Resource Center	<b>X</b>
<b>Fred Crawford</b>	Logan County Department of Social Services	<b>X</b>
<b>John Crosthwait</b>	Northeast Colorado Health Department	
<b>Mary Gross</b>	Morgan County Family Center	<b>X</b>
<b>Celia Hardin - Ginger Allen</b>	Eastern Colorado Workforce Center	<b>X</b>
<b>Dave Henson</b>	Yuma County Department of Social Services	<b>X</b>
<b>Liz Hickman (interim)</b>	Centennial Mental Health Center, Inc.	<b>X</b>
<b>Judy McFadden</b>	Phillips County Department of Social Services	<b>X</b>
<b>Kindra Mulch</b>	Kit Carson Health and Human Services	<b>phone</b>
<b>Ramona Proctor</b>	Eastern CO Services for the Developmentally Disabled	<b>X</b>
<b>Steve Romero</b>	Morgan County Department of Social Services	
<b>Ruth Seedorf</b>	Baby Bear Hugs	<b>X</b>
<b>Debbie Zwirn</b>	County Commissioner	
<b><u>Ex-Officio Members</u></b>		
<b>Sheila Anzlovar</b>	Northeast Colorado Child Resource and Referral	<b>X</b>
<b>Tonya Lemley</b>	Cheyenne County Department of Human Services	
<b>Maranda Miller</b>	Rural Solutions Project Coordinator	
<b>Jackie Reynolds</b>	Rural Solutions Executive Director	<b>X</b>
<b>Michelle Sharp</b>	Rural Solutions Project Assistant	<b>X</b>
<b>Jerri Spear</b>	CO. Dept. of Human Services Field Administrator	
<b>Susan Walton</b>	Elbert County Department of Human Services	

- A. Call to Order--Lisa called the meeting to order at 9:06 am.
- a. Changes to the Agenda--no changes were made.
  - b. In-kind Reporting—Board members filled out in-kind report forms.
  - c. Proxies Discussion—Forms for attending proxy members were submitted.
  - d. Introductions were completed.
- B. Consent Items: Sandy moved to approve the following consent items. Mary seconded the motion which was unanimously approved.
- a. Minutes of November 5, 2008 meeting
  - b. November 2008 Financial Statement
  - c. December 2008 Financial Statement
  - d. November 2008 Executive Director's Report
  - e. December 2008 Executive Director's Report
  - f. Maranda's November/December 2008 Project Report—None.
- C. Committee Reports:
- a. Finance Committee –Jackie reported that Rural Solutions received the Anschutz grant and the HIV grant.
  - b. Fund Raising Committee – Rick reported that we did receive the renewal of our raffle license. Jackie reported that we have several golf courses which have committed prizes to this year's raffle. The following schedule was developed for this year's raffle.
    - February—Golf Course Commitments due. Send in paperwork and print tickets.
    - March and April—sell tickets
    - May—drawing at first meeting. Jackie will look into who will do the drawing.
  - c. Symposium/Special Events Committee – Debbie
    - a. Legislative Breakfast Survey Review –Jackie will add responses from our “expert cards” from the Legislative Breakfast to our expert list and make this expanded list available to legislators and others. Comments were made about the survey and felt that it contained valuable information to use to plan next year's event. Next year we need to make sure the Legislators understand the role they need to play.
  - d. Personnel Committee – Sandy – Jackie and Sandy are going to meet to discuss issues regarding the personnel policy when someone resigns and has unused personal leave.
- D. Old Business

- a. *Bridges out of Poverty* Training – Jackie is doing training at the end of January with Kit Carson Health and Human Services Department. Training at NJC is scheduled for February. March and April training is scheduled for Baby Bear Hugs. Jackie would like to have one in the Wray area in May. Jackie is going to do a presentation in Colorado Springs with the State Child Support Conference.

E. New Business

- a. 10:00 a.m. 2007-2008 Financial Report – Dave Kauffman, CPA – Dave reported to the board about our audit for 2007-2009 and our 990. Dave talked about the difference between an audit and a review. Auditing is getting to be a lot more complicated and going from a 30 hour job to be an 80 hour job. Dave explained that by law the organization is not required to do an audit, it is all dependent on funders. However if we were to exceed \$500,000 in federal funds then we are required to do a more in depth audit. The cost for a review will be around \$1,500 and approximately \$3,000 to \$4,000 for a full audit. Dave said he could put together a proposal for both. Jackie will check with our grantors and ask if they need an audit or a review and the financial committee will get together to develop a proposal.
- b. Staff Changes/Challenges – Jackie reported that Maranda is now on sick/maternity leave. Glenda Bang has been hired for the Fatherhood Coordinator position. She works 10 hours a week.
- c. Progressive 15 –The Board, after discussion, directed Jackie to pay dues of \$200 to Progressive 15 membership again this year. Patricia suggested that perhaps a Rural Solutions board member could attend their semi-yearly meetings if Jackie cannot attend.
- d. Rural Philanthropy Days Economic Summit – We got a \$10,000 grant from Anschutz to continue the RPD work. Jackie informed the board of the difficulty of trying to get this pulled together. The El Pomar Foundation is having a luncheon in March and we can perhaps collaborate with them to have some sort of economic summit on the same day. Lisa would like the symposium/special events committee to get involved to help get this going.
- e. CHAPP/HIV Grant – Rural Solutions did receive this 6 month grant which will conduct a needs assessment on HIV issues, services, and education in Northeast Colorado. When it is complete, there should be a very good report and actions plan that should help organizations write grants for HIV. We will have our first meeting on January 20 at 11:00 in Wray.
- f. Child Abuse Study Grant for 5 counties in NE Colorado Discussion – Rural Solutions has

been contacted by the Center for Research Strategies to consider contracting to become the local coordinator for the grant they recently received from the Colorado Department of Public Health and Environment. The grant is a year-long grant to study the cause of the child abuse rates in Lincoln, Logan, Morgan, Phillips, and Washington counties. Several members felt that the grant truly does need a local level representative. There was discussion about whether it might be a conflict of interest if Rural Solutions serves as the local coordinator. The board studied the proposed job duties of the local coordinator. We may need extra staff to coordinate this project. After discussion, Liz moved to continue negotiations with CRS to be the local coordinator for this project. Patricia seconded the motion. Rick, Judy, Fred and Colette abstained from the vote; Steve was not present to vote on this motion. The motion passed.

- g. CDHS Statewide Strategic Use Fund Grant Discussion – Various board members suggested ideas for this Strategic Use Funds Grant including writing for the 10 counties to do mentoring and/or job skills. The consensus of the board was for Celia and Jackie to work to develop the ideas for this grant together and perhaps write a collaborative grant.
- h. Board Retreat – Jackie has tentatively scheduled a board retreat from 9-4 on June 24. The cost will be \$1,500 for the development of a strategic plan.  
The rest of the items will be held next month.
- i. Symposium Ideas Discussion.
- j. Training: What Your Board Members Needs to Know about Filing a 990.
- k. Grant Ideas/Possibilities
- l. Other

Meeting was adjourned at 12:10 pm.

Next meeting: February 4, 2009 at 9 a.m. at Logan County Central Services Building in Sterling, Colorado

Respectfully submitted,

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Steve Romero

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Date